I. Reporting Requirements

Pursuant to Title 20, United States Code §1092, Institutional and Financial Assistance Information for Students, the College is required to publish certain information regarding fire safety standards and measures. Specifically, §1092(i)(1) requires each institution with on-campus student housing facilities to publish, on an annual basis, a report containing the following information:

A. Statistics concerning the following in each on-campus student housing facility during the most recent calendar years for which data is available:
   • The number of fires and the cause of each fire;
   • The number of injuries related to a fire that result in treatment at a medical facility;
   • The number of deaths related to a fire; and
   • The value of property damage caused by a fire.

B. A description of each on-campus student housing facility fire safety system, including the fire sprinkler system;

C. The number of regular mandatory supervised fire drills;

D. Policies or rules on portable electrical appliances, smoking, and open flames (such as candles), procedures for evacuation, and policies regarding fire safety education and training programs provided to students, faculty and staff; and

E. Plans for future improvements in fire safety, if determined necessary by such institution.

Additionally, § 1092(i)(3) requires any institution with on-campus student housing facilities to (a) “make, keep, and maintain a log, recording all fires in on-campus student housing facilities, including the nature, date, time and general location of each fire,” and (b) “make annual reports to the campus community on such fires.”

II. The College’s Activities

While the College does not currently have on-campus student housing facilities, and thus is not currently subject to the reporting requirements outlined above, construction of the first 352-person residence hall is ongoing and is expected to begin residence in July 2011. In light of this, it is appropriate to outline to the degree possible those steps being taken by the College to ultimately ensure compliance with the above requirements. Accordingly, the following information is provided regarding the College’s fire safety planning efforts:
A. **Statistical Data**

Currently, the College has no statistical data to report of the type required by the statute. However, a “fire log” to record all required information has been developed and is maintained in the Public Safety office.

B. **Fire Safety System**

As indicated, the first residence hall at the College will open around July 1, 2011. Fire safety features of the new facility will include:

- A wet pipe fire sprinkler system throughout the three-story, 352-bed facility;
- Smoke detectors throughout the building;
- All construction that meets the requirements of the National Fire Protection Association; and
- A security office within the facility.

C. **Fire Drills**

The College is in the process of finalizing a fire drill policy for the institution, which will include any on-campus student housing facility. Specifically, supervised fire drills will be conducted in all residence halls a minimum of four (4) times per year. One drill must occur within the first month of the fall and spring sessions, while one must occur within the first week of the summer session. Additionally, at least one of these four drills must be conducted during the hours after sunset and before sunrise.

D. **Policies**

Policies on portable electrical appliances and open flames will be developed and implemented prior to July 1, 2011. With regards to a smoking policy, the College of Coastal Georgia is a smoke-free campus. Policies regarding fire safety education and training programs will also be developed and implemented prior to July 1, 2011.

E. **Future Improvements**

Improvements in fire safety will be implemented as deemed appropriate by the institution.