Welcome – Linny Bailey, Staff Assembly Chair

Staff Focus Group Update, Jim Lynch
  - 75% of focus groups surveyed so far
    - Final groups to be interviewed within the next two weeks
    - Draft of findings to go to Linny Bailey
    - Final report to be released soon after

Children on Campus Policy-Bob Cauthen
  - Policy reviewed and updated
    - Vetted by both Faculty and Student Gov’ts
  - Changes to policy:
    - Easier to read and follow, broader discretion
    - Defines terms: adult, child
      - Adult-parent; legal guardian, caregiver, over age 21
      - Child-under age 15
      - No sick children except as noted in policy
    - Exceptions detailed
      - Classroom presence of children - emergency situations only and temporary in nature
      - Must be in view and under direct and continuous supervision at all times, no exceptions
      - Employees will not ‘babysit’ children brought to campus
    - Children allowed in library and information commons
      - Must be in view and under direct and continuous supervision
    - If child is disruptive and not under supervision, duty of employees to remind parent/guardian of policy
      - If disruption continues call Campus police for immediate aid
      - Notify HR if child is an employee’s child
      - Notify M. Butcher if child is student’s child
    - Issues Noted with policy
      - Direct confrontation not pleasant nor desirable
      - Uncomfortable with confronting parent/caregiver
      - Spreading of contagious illness to healthy employees and students by bringing ill children to campus
  - Further discussion of updated policy
    - Committee to be formed to review policy with Bob Cauthen
    - Copies of policy to be circulated to all employees
    - Standard policy needs to be in place involving all college constituents
• Manna House-Cody Cocchi
  o 5th Monday of the Month, June 30th, 9 a.m. - ~1:00 p.m.
  o 8-10 volunteers needed for food prep, serving, and clean up
• Welcome Back Tents-Deb Browning
  o August 18th and 19th
  o Volunteers needed for one hours shifts, email for sign up to be sent out shortly
  o Not tents, but tables in the lobbies of Correll and Nunnelly buildings
  o One tent by ACS
• Move-in Day
  o Volunteers needed by Michael Butcher
  o August 16th to help students move into dorms
• Campus Safety, Bryan Sipe
  o Tornado Shelter signs in buildings
  o If confusing or need more info, please call Bryan Sipe
  o AED Machines
    ▪ Simple to use
    ▪ Short training sessions on use possible for employees in future
    ▪ Three-hour training for front line employees possible in future
    ▪ Alarm sounds when door is opened, stops when door is closed, campus police notified
    ▪ Verbal instructions for CPR begin when door is opened
    ▪ Shock paddles only used as last resort
• Elections-Linny Bailey
  o Ballots for Staff Assembly Vice chair and Secretary, other committees handed out for voting

Meeting adjourned at 3:45. Next meeting: 8/21/14, 3:00 p.m.