Graduation Date: Saturday, May 9, 2015
Location: Jekyll Island Convention Center
Time: 10:00 a.m

RSVP Cards are due to the Registrar’s Office Friday, April 10th

Regalia
Caps and Gowns must be ordered through Lighthouse Bookstore. You must have a Graduation Application on file in the Registrar’s Office before you can place an order. Orders will be taken until February 28, 2015. Orders taken after that time will be subject to additional cost and may not be available by the ceremony. Students without appropriate Cap & Gown will not be allowed to participate.

Regalia may be picked up beginning mid-April at the Lighthouse Bookstore. Camden students can request to have theirs sent to the Camden Center Bookstore. You will need a photo ID. Honor Cords will be given out at rehearsal for anyone that has earned institutional academic honors. Students in honor organizations will need to speak with respective organizational advisor regarding any other type of cords or stoles.

Guest Seating/Parking
The venue has seating for 3,000, so we ask that each graduate limit their guest to 10. Large projection screens will be in use, so events on the stage can be seen by all in the room. Parking is limited; please consider carpooling. You may drop off guest at the venue and shuttles will be running in the parking areas. Normal $6.00 parking toll will be in place for anyone that does not have an active parking pass. Please check with the JI Visitor’s Center if you have questions regarding your pass.

Mandatory Rehearsal
Thursday, May 7, 2015 at 4:00 p.m. at the Conference Center Auditorium on the Brunswick Campus. Check in will begin at 3:30. At that time, each student will be given a name card for you to hand to the announcer as you step onto the stage. The person responsible for reading the names is usually available at rehearsal if you feel like there will be a problem with the pronunciation of your name at the ceremony.

Attire
Proper attire is required of all students participating in the ceremony. Ladies: dark slacks or skirt if it is visible below your gown, with dark shoes. You will be standing for an extended time, so comfortable shoes are strongly encouraged. Gentlemen: dark shoes and trousers. Please no flip flops.

Graduates should arrive no later than 8:30 a.m. As a courtesy to your fellow students and marshals, please be on time. Processional will begin promptly at 10:00 a.m. Guest seating begins at 9am.

Lineup
Each student will be assigned a line number for the processional and seating. It is very important for you to attend rehearsal and to check in at the venue so you can receive your line assignment/name card. Students are group according to the school of their program first, then degree type (associates, bachelors), and then by alphabetical order. The program will be following along with the order of the ceremony, so your family and friends will know when it is roughly your turn to walk across the stage.
Physical Assistance
There are long periods of standing and stairs to mount and dismount the stage. A chair lift is available upon request. If you have a disability requiring special assistance or a sign language interpreter, please notify Jennifer Zak, Director of Disability Services by e-mail at jzak@ccga.edu. If you have other needs (i.e. quiet place to breast feed), please notify the Registrar’s Office so arrangements can be made prior to the ceremony.

Commencement Program
If you submitted your graduation application prior to February 28th, 2015, your name will be included in the graduation program. If you submit your Application for Graduation after March 1, 2015, your name will not appear in the program.

Announcements and Custom Frames are available in the Lighthouse Bookstore.

Photographs
GradImages, our graduation photographer, will provide a proof to each student approximately one week after the ceremony. Families are welcome to take additional photographs of their graduates after the ceremony; however, no one will be allowed near the stage to take pictures during the ceremony. To register your e-mail address prior to graduation visit www.gradimages.com.

Diplomas
Participating in the ceremony does not guarantee that all degree requirements have been satisfied. Students will receive a diploma cover at commencement. Once the Office of the Registrar has verified that all degree requirements were satisfied, diplomas can be picked up or mailed by special request. This process takes about 3 weeks following commencement and students will receive an email when they are available.

Career Center
Welcome to your Lifetime Membership!

We’re not just for students! Career Services offers lots of options for alumni after graduation. Coastal Careerlink (www.ccca.edu/careerservices) is available 24 hours a day, 7 days a week. Alumni can use Coastal Careerlink to search our local database of over 100 job openings plus thousands of jobs throughout the country. Coastal Careerlink’s online resume writing program can help alumni create resumes and submit them for review and approval by our staff. Once resumes have been approved, they can be used to apply for job positions posted in Coastal Careerlink. Resumes are saved in the system and can be accessed even years later if alumni need to update a resume for new opportunities. Alumni can practice their interview skills though our online mock interview program, Interviewstream. Alumni are welcome to continue to attend all Career Services offerings including Job Fairs, Workshops, Resume Reviews, Career Counseling, Employer Spotlight Networking opportunities and more! See Coastal Careerlink for a full schedule of offerings each semester. Contact us at careerservices@ccga.edu or 912-279-5717 for more information on our offerings or to schedule an appointment.

Questions
Regalia & Announcements – Monica Marrone, email mmorrone@ccga.edu

Degree Requirements, Ceremony & Diploma questions - Office of the Registrar 912.279.5738 registrar@ccga.edu